

Steps	Tools / methods	Minimum time
1. Introduction with the community		
1.1 Clarify the objective and expectations	Presentation and discussion	30-45 min
1.2 Explain the schedule		
1.3 Reconfirm availability and consent		
2. Set the foundation		
2.1 Introduce, translate and adapt key concepts	Pictures, story Optional: games, video (done in plenary or focus groups)	60 min
3. Hazard/threat assessment		
3.1 Brainstorming	Brainstorming and discussion in plenary	40 min
3.2 Historical profile	Historical profile / disaster history (completed on the basis of group discussion, key informant interviews, secondary data review)	30-60 min
3.3 Seasonal calendar	Seasonal calendar (completed on the basis of group discussion, key informant interviews, secondary data review)	
3.4 Emerging and changing hazards	Secondary data review	30 min
3.5 Prioritize the hazards	Hazard ranking (via plenary and/or focus groups)	30 min
3.6 Characterise priority hazards	See template in EVCA report	60 min
4. Vulnerability and capacity assessment		
4.1 Contextualize resilience dimensions	Contextualise the 11 resilience dimensions with the community.	40 min
4.2 Brainstorm vulnerable groups	Brainstorm (via plenary and/or focus groups) who (which people/groups) in the community are most vulnerable to priority hazards.	30-60 min
4.3 Venn diagrams	Assess social cohesion, inclusion and connectedness. Assess community-wide vulnerability and capacity for these dimensions.	30 min
4.4 Rank social cohesion, inclusion and connectedness	Risk ranking (via plenary and/or focus groups)	30 min
4.5 Resilience Stars	Brainstorm vulnerability and capacity for remaining dimensions – for each hazard.	120 min
4.6 Risk mapping	Map where hazards affect the community to identify geographic vulnerability (exposure) and map vulnerability and capacity per hazard.	120 min
4.7 Transect walk	Verify information from all previous tools.	120 min
4.8 Consolidate information	Return to Resilience Stars and consolidate information from risk mapping and transect walk and any other tools used (including secondary data).	40 min
4.9 Rank vulnerability	Resilience Stars. Apply a ranking of HIGH, MEDIUM, LOW or NO for vulnerabilities against remaining 8 dimensions.	60 min
4.10 Rank capacity	Resilience Stars. Apply a ranking of HIGH, MEDIUM, LOW or NO for capacities against remaining 8 dimensions.	60 min
5. Analyse and conclude on risk levels		
5.1 Conclude on risk levels	EVCA report – transfer scores and summary into the report template. Validate risk score. Share report	60 min
5.2 Turn results into a baseline measurement	Load results onto the resilience dashboard	-
5.3 Go deeper	Use sector-specific tools or complete problem trees to explore the cause and effects of high risks.	120 min